

WOONG TREE ESTATE RESIDENTS ASSOCIATION INCORPORATED ("Society")

MINUTES OF THE ANNUAL GENERAL MEETING

- A. The meeting was held on the 12 December 2023 at 10am.
 - B. The meeting was hosted via Microsoft Teams and in person at the Harvest Hotel Conference Centre, Cromwell (6 Barry Ave, Cromwell).
 - C. It was assessed that a Quorum as defined in the Constitution was present.
 - D. Stephen Cornwall opened the meeting and provided a report on behalf of the Committee.
 - E. The resolutions below were tabled by Stephen Cornwall and seconded by Maxine Lee-Ann Knowler. The resolutions were then voted on and passed.
 - F. The resolution under paragraph 5 below was passed by Special Resolution.
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The Resolutions:

1. That the following member nominees (as representatives of Lot owners) are re-elected to the Committee:
 - a. Stephen Cornwall – in role of Treasurer/Secretary;
 - b. Maxine Lee-Ann Knowler; and
 - c. Deidre Anne Copeland.
2. The acceptance of the Controlling Member's notice that Maxine Lee-Ann Knowler will replace Sean David Haynes as the Chairperson of the Committee.
3. That the Society's solicitors, Checketts McKay Law Limited, are instructed to undertake a review of the Society's constitution and processes in order to prepare the Society for re-registration under the Incorporated Societies Act 2022.
4. The acceptance of the 2023 financial statements (copies attached).
5. Special Resolution - That rule 12.8(h) of the Constitution is amended to read as follows:

"compile the financial statements immediately following each financial year as required by the Act, and (with the exclusion of the 2021, 2022 and 2023 financial years) provide for the auditing of those records and the distribution of the audited financial statements to Members as soon as reasonably practicable after each audit is completed and in any case within five months of the end of the Expense Year."

The above are recorded in the minute book as a correct and accurate record of the business transacted.


Maxine Lee-Ann Knowler (as Chairperson)